

**Institutional Department for International Relations**

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## **Presentation**

### **Mission**

The aim of the Institutional Department of International Relations is to support the internationalization strategy of the Preschool Teacher Training College „Mihailo Palov“ in Vrsac , to create and maintain the image of institution, in its quality of forum for education, science and culture in Serbia and abroad.

### **We offer**

- information concerning the conditions for obtaining grants abroad, offered by different institutions, national and international organisations;
- we are in charge of the formalities for traveling abroad of our academics, administrative staff and students (including information about obtaining visas);
- we are at your disposal with materials presenting the institution, in case our academics and students travel to a foreign university;
- we look for partnerships for different international programmes;
- we offer technical assistance for elaborating projects;
- we contribute to the organization of schedules for foreign visitors (accommodation, visits);
- we draw up the official correspondence related to the initial establishment of contacts with universities abroad;
- we present to our students the international programmes in which our institution is involved or to which it has access;
- we study the educational offer on the Internet;

we elaborate informative/ advertising materials in Romanian and in foreign languages promoting the University image and our Department abroad.

Open for public: Wednesday – Friday, 10.00 – 12.30